Yearly Status Report - 2016-2017

Part A	
Data of the Institution	
1. Name of the Institution	**RAJ NARAIN COLLEGE**
Name of the head of the Institution	**Dr. O. P. Roy**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**06224265512**
Mobile no.	**9431800974**
Registered Email	**rncollegehajipur@rediffmail.com**
Alternate Email	**rncollege2@gmail.com**
Address	**At Chauhatta, Hajipur, Vaishali, Bihar-844101**
City/Town	**Hajipur**
State/UT	**Bihar**
Pincode	**844101**

2. Institutional Status

Affiliated / Constituent	**Constituent**
Type of Institution	**Co-education**
Location	**Semi-urban**
Financial Status	**Self financed and grant-in-aid**
Name of the IQAC co-ordinator/Director	**Dr. Ravi Kumar Sinha**
Phone no/Alternate Phone no.	**06224265512**
Mobile no.	**9430934723**
Registered Email	**rncollegehajipur@rediffmail.com**
Alternate Email	**raviksinha2@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://www.rncollegehajipur.in/naac.php?item=AQAR

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://www.rncollegehajipur.in/facilities.php?page=academic_calender

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B**	**2.57**	**2015**	**15-Mar-2015**	**14-Mar-2020**

6. Date of Establishment of IQAC	**08-Mar-2011**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
1.Unveiling of the Statue	**01-Jun-2016**	**460**

of Maharana Pratap on College Campus by Hon	01	
Departmental-level Seminars for PG Sem.-I, Internal Tests for C.I.A.	19-Jul-2016 03	1100
1.Celebration of College Foundation Day (1st August, 2016) 2. Seminar on	01-Aug-2016 01	760
Workshop on English Communication Skills for UG Students	08-Aug-2016 03	180
Formation of	21-Jan-2017 01	435
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Department of Economics	Seminar	UGC	2017 02	83284
Institution	Library	RUSA	2017 365	2760683
Institution	Girls Common room	RUSA	2017 365	1312193
Institution	Books & Journals	RUSA	2017 365	373633
Institution	Common room & sports	RUSA	2017 365	921902
Institution	Lab equipments	RUSA	2017 365	2847124
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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	**2**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	View File

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Contribution in the finalization of the Programmes 1. Unveiling of the Statue of Maharana Pratap on College Campus by Hon'ble Governor of Bihar 2. Address by His Excellency on 'How to Improve Quality in Higher Education'

Contribution in the following programmes- 1.Celebration of College Foundation Day (1st August, 2016) 2. Seminar on 'Social Prosperity through Education'- Keynote Speaker Hon'ble MLC Sri Devesh Chandra Thakur.

Made initiatives for Student Satisfaction Survey PG I Sem. for Mentor Progress- at Department level.

Coordinated with the NSS team for successful formation of 'Human Chain' in support of 'Prohibition of Liquor in Bihar' on 21 January 2017.

Took initiatives to obtain Feedback of Parents and Alumni at the departmental level.

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To review and augment facilities in the Central Library.	Seating arrangement and other facilities enhanced in the Library. Extension of the Library under the process with RUSA Grants
To enhance seating and other facilities in the Girls Common Room	Extension of the second floor in the Girls Common Room with RUSA Grants
Renovation and updation of the Science Laboratories.	Laboratories were renovated and Lab equipments procured.
Creation of increased support system for Girls students to ensure their participation in co-curricular and extracurricular activities.	The number of girl students participating in Sports and cultural activities has increased substantially.
To obtain feedback from students, parents and alumni in a formal way.	The process of obtaining feedback from students, parents and alumni has commenced on the level of Department.
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14. Whether AQAR was placed before statutory body ?	**No**

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2017
Date of Submission	22-Feb-2017
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

1. Planning and division of Chapters & topics of Courses/ Syllabus and allocation thereof among the faculties is carried in each Department in the beginning of Academic Session and the same is documented through Department Routine which is charted as per General Master Routine of the College (containing allocation of Classrooms, Labs, and Smart Classrooms for each Department). 2. Soft Copies of Syllabus and Department Routine are made available during the Induction Meet/ Introductory Class to all students enrolled in different Programmes/ Courses. 3. The Updated versions of Syllabus and Department Routine are made available on the College Website. 4. Hard Copies of Syllabus and Department Routine remain always available in the Department for ready reference. 5. In addition of conducting regular lectures and Lab works, methods like Seminar, Group Discussion, Quiz and Case study are used for effective delivery of curriculum. 6. Study materials, Notes and Question Banks are provided to students in the class, through emails and are also uploaded on the College Website under the "Tab" e-Contents. 7. Educational Field Visits, Industrial visits, Tours are organized on a limited basis. 8. Each Department conducts Internal Tests and students are required to complete Assignments (related to broader areas of Syllabus), which facilitate effective delivery of the Curriculum. 9. Feedbacks received from the students are incorporated in making required changes in the manner of delivery of curriculum.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
Nil	Postgraduate Diploma in Yogic Studies	01/07/2015	365	Employabil ity	Nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BA	Music	01/07/2016
BA	Home Science	01/07/2016
BA	Geography	01/07/2016
BA	Sociology	01/07/2016
BCom	Environmental Science & Accounts	01/07/2016
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	85

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
0	Nill	Nill
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
Nill	Nill	0
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No
Alumni	No
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
1. Feedback is obtained from students, parents and alumni in each Department on a moderate scale. 2. The feedback thus obtained is compiled by the IQAC, and is analyzed in the Meeting of the Heads of Departments chaired by the Principal. 3. Valuable suggestions contained in the Feedback is sought to be implemented

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Urdu Hons.	154	10	8
BA	Hindi Hons.	80	24	18
BA	History Hons.	420	245	211
BA	Economics Hons.	96	75	65
BA	English Hons.	96	82	68
BA	Psychology Hons.	154	94	87
BA	Political Science Hons.	221	148	125
BA	Philosophy Hons.	154	4	3
BSc	Chemistry Hons.	80	81	68
BSc	Physics Hons.	370	322	261
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2016	1840	1493	Nill	Nill	36

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
36	30	12	1	1	0
View File of ICT Tools and resources					
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

1. Raj Narain College, Hajipur has introduced on moderate scale a Students Mentoring System in view of its vital significance for ensuring the holistic academic growth of differently-abled and slow-learners. 2. On the basis of number of such enrolled students and their performance in the Class, these learners are provided counseling. 3.

Other supports in terms of study materials and extra time in the Department are given to them.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2724	36	1:76

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
70	36	34	0	34

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nill	None	Nill	Nill

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
No Data Entered/Not Applicable !!!				
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

For transparent and objective system of Continuous Internal Assessment, particularly for the postgraduate students, the following mechanism has been adopted: i.Internal Examination Committee. ii. Question Paper Setting iii. Conduct of Examination iv.Result display iv.Interaction with students regarding their internal assessment. The process of Continuous Internal Asessment helps the teachers evaluate the students in an objective and transparent way. Due to Internal Assessment, the interest of the student in learning and attending the classes has also increased. It ensures active participation of students in various co-curricular and extra-curricular activities for their overall personality development. The seminar presentation enhances the communication skills of the students which is very essential to face the interviews. In this way, a transparent, objective and robust Continuous Internal Assessment followed by Raj Narain College serves the purpose of higher education.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

1. IQAC prepares the Academic Calendar which is adhered to by all members of the faculties and employees all Committees/ Cells incorporate the schedule of academic activities in their schedule/ routine. 2. Regarding conduct of Final Term End Examination, the College follows the Schedule prepared by the University. 3. The schedule of Continuous Internal Assessment for postgraduate students is prepared by the IQAC, which all Departments follow.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

No Data Entered/Not Applicable !!!

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
No Data Entered/Not Applicable !!!					
View File					

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

No Data Entered/Not Applicable !!!

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	Nill	All from UGC	Nill	Nill
View File				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
None		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
None	Nill	Nill	Nill	Nill
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
None	Nill	Nill	Nill	Nill	Nill
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
English	1
Political Science	1
Psychology	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
Nill	As per enclosed File	22	Nill

View File

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
As per enclosed File	14

View File

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
N.A.	Nill	Nill	Nill	Nill	Nill	Nill

No file uploaded.

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
N.A.	Nill	Nill	Nill	Nill	Nill	Nill

No file uploaded.

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Presented papers	2	17	Nill	Nill

View File

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
1	NSS	Nill	Nill

	No file uploaded.		

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
0	0	0	0
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
1	NSS/ Government of Bihar	Formation of 'Human Chain' in support of 'Prohibition of Liquor in Bihar'	22	435
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
N.A>	Nill	Nill	Nill
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
N.A.	Nill	Nill	Nill	Nill	Nill
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
100	90.4

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Seminar halls with ICT facilities	Newly Added
Others	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
SOUL	Partially	2.0	Nill

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	35000	105	1200	8	36200	113
No file uploaded.						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
N.A.	Nill	Nill	Nill
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	55	2	1	3	1	3	14	10	0
Added	30	0	0	0	0	0	0	0	0
Total	85	2	1	3	1	3	14	10	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
N.A.	Nill

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
40	40	40	40

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

1. Inputs are collected from students, parents alumni, office staff and faculties for making necessary additions and enhancement of physical, academic and support facilities such as laboratory, library, sports complex, computers, classrooms, etc. 2. Requisition is prepared on the basis of 1. obtained feedbacks and, 2. the Annual Budget of Departments, compiled centrally at the College level. 3. The College administration convenes meeting of Statutory Committees A. College Purchase/Sale/ Auction Committee and B. College Buildings/Development Committee, which have also University Representatives as Members. 4. These Statutory Committees - College Purchase/Auction Committee and College Buildings/Development Committee- examine the relevance estimates of the proposals and approve the items/agenda grants. 5. Regular inspection of equipment/ infrastructure is conducted by the college under the supervision of Heads of Departments and different administrative Professors In-charges of Cells, Committees. 6. Representatives of Students' Academic Council also provide regular feedbacks to the Principal on needs and urgency of repairs, replacement and procurement of equipments and facilities on the campus.

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	N.A.	Nill	Nill
Financial Support from Other Sources			
a) National	NSP	285	2850000
b)International	N.A.	Nill	Nill
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Workshop on	08/08/2016	180	Department of

English Communication Skills			English
Inter-Department Debate competition on 'Creation of a Gender-Neutral Society	08/04/2017	240	Department of English, Hindi, Sanskrit Urdu
Workshop on 'Study Skills'	17/05/2017	220	Nill

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
Nill	N.A.	Nill	Nill	Nill	Nill

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
4	4	2

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
N.A.	Nill	Nill	Nill	Nill	Nill

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2016	1164	B.A., B.Sc., B.Com.	14 Departments	R. N. College, Hajipur	M.A., M.Sc., M.Com.

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying

NET	1

No file uploaded.

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Cultural Programme on the occasion of College Foundation Day	College level	55
Teachers' Day Celebration	College level	1340
University Cultural Competition	University level	22
Annual Sports Meet-2017	College level	290

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nill	N.A.	Nill	Nill	Nill	Nill	Nill

No file uploaded.

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

1. There is an Academic Council comprising students representatives in each Department. 2. Centrally, at the College level, the Academic Council consists of students representatives from each Department. 3. These students representatives are nominated to Sports Committee, Cultural Committee and the IQAC. 4. They provide inputs and suggest requirement of facilities on the Campus.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

85

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

1. The Alumni Association convenes its meeting annually. 2. The members provide feedback on teaching/ learning process. 3. They help the institution by creating enabling social environment for the girl students to pursue higher education.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1.The College envisions to evolve by the end of 2030 a committed and sensitive system of providing meaningful education in terms of competitive knowledge, soft-skills and positive personality traits for gainful employment, social inclusiveness and cultural upliftment of the graduating students. 2.To make sustained effort for creation of suitable infrastructural facilities and availability of all possible support for ensuring greater participation of students in all academic, social and community oriented programmes and for enhanced involvement of faculty members in research work and professional efficiency upgradation.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Based on the feedback from the students, parents and alumni, the College is embarking upon expansion and diversification of available courses programmes. Finding of the Seminars and workshops also help in curriculum development, as far as practicable.
Teaching and Learning	Despite shortage of faculty members, academic and motivational seminars, workshops, awareness programmes relating to environmental, legal, language and skill-development related issues are arranged to enrich teaching/learning process.
Examination and Evaluation	Admission through 'Entrance Tests' to regular UG/PG Programmes and Mid-term Sent-up tests have been introduced from 2014 onwards.
Research and Development	All possible infrastructural support is made available for the faculty members for research work. They are encouraged to undertake minor/major research projects funded by UGC/ICHR/ICSSR.
Library, ICT and Physical Infrastructure / Instrumentation	A rich library with internet facility, an E-library, wi-fi enabled secured Campus (with CCTV), language-lab, intercom facility- all contribute to a health academic environment on the Campus.
Human Resource Management	.The faculty members and support staff work in a coordinated manner to optimize positive learning outcome for

	the students. 2.Faculty members are encouraged to engage in interdisciplinary academic activities, that facilitates teaching/learning process also by compensating for the dearth of teachers. 3. Apart from engaging regular assigned classes, faculty members are encouraged to participate and make academic contribution in the activities of Vocational Self-financed Courses. 4.Service and experience of almost all teachers are utilized by ensuring their participation as members of different Committees/ Sub-Committees in the College.
Industry Interaction / Collaboration	Two Departments (Dept. Of Botany Dept. Of Political Science) have been working in collaboration with registered organizations for research related work. All seminars in the College are organized in collaboration with academic/research organizations.
Admission of Students	The College adopts a transparent, merit-based admission process through 'Entrance tests',

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Student Admission and Support	Online admission system online challan and fee payment online list of selected students, online updation of admitted students and generation of List of Admitted Students.
Examination	Online submission of admission form online generation of Admit-Cards.
Finance and Accounts	Cashless transaction online collection of all kinds of fee procurement through GeM or other online/ e-karts.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	N.A	Nill	Nill	Nill
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the	Title of the	From date	To Date	Number of	Number of

professional development programme organised for teaching staff	administrative training programme organised for non-teaching staff			participants (Teaching staff)	participants (non-teaching staff)
2017	**Computer Training Programme for Non-teaching employees.**	**Nill**	**05/06/2017** **08/06/2017**	**Nill**	**31**
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
N.A.	**Nill**	**Nill**	**Nill**	**Nill**
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	**Nill**	**0**	**Nill**

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Marriage Medical Advance	**Marriage Medical Advance**	**Government scholarship**

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The College conducts regular audit through C.A. of all forms of Income (internal Sources, UGC or Government) and expenditure in every financial year. The University and the state government also conduct audit of income/expenditure on regular basis.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
N.A.	**0**	**Nill**
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6.4.3 – Total corpus fund generated

500000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	**No**	**Nill**	**Yes**	**IQAC and each Department individually.**
Administrative	**No**	**Nill**	**Yes**	**IQAC and each Department individually.**

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

All the Departments organize Parents-Teacher Meet on regular basis, and the suggestion/ feedback given are acted upon as per feasibility. Such Meets have contributed to improved attendance on the part of the Students, particularly the female ones.

6.5.3 – Development programmes for support staff (at least three)

A Computer literacy programme has been organized for all the support staff. Computer training session has been arranged for Accountants and Office Assistants. One library Assistant has received training in INFLIBNET Centre, Gujarat.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1.Organization of Debates, workshops and Seminars 2. Involvement of students in Green Audit of the Campus, cleanliness drive and recycling process. 3. Enhancement of academic and infrastructure facilities on the Campus, particularly the augmentation/ extension of Library and the Girls Common room.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	**Yes**
b)Participation in NIRF	**No**
c)ISO certification	**No**
d)NBA or any other quality audit	**No**

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!					
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Seminar on 'Social Prosperity through Education'	**01/08/2016**	**01/08/2016**	**125**	**150**

Celebration of International Women's Day-2017	08/03/2017	08/03/2017	60	127
Inter-Department Debate competition on 'Creation of a Gender-Neutral Society	08/04/2017	08/04/2017	90	150

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
10

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	17
Ramp/Rails	Yes	17

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2017	1	1	21/01/2017	1	Formation of 'Human Chain' in support of 'Prohibition of Liquor in Bihar'1	Social evil of liquor addiction	435
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Conduct and Professional Ethics Plocy	04/07/2015	Students, members of the office and the faculties became conscious of proper and ethical codes of behaviour and the College administration got a policy document to refer to as and when required to decide on matters of

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
0	Nil	Nil	Nil

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1.The entire Campus is 'green' and environmentally well-planned and is made eco-friendly with plantation of trees and plants. 2. Ther is a provision of 'recycle centre' for waste management. 3.There is a separate Botanical Garden having rare species of plants and herbs. 4.The College celebrated "World Environment Day" by planting trees on the Campus.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Women Empowerment as part of overall Mission of providing inclusive quality education to educationally backward rural students, is one area distinctive to the Vision and Thrust of Raj Narain College, Hajipur. The Administration as well as the faculties of the College share the feelings that women deserve an equal space and place in all social affairs. Hence the College organizes special programmes for female students such as Guest lectures to create awareness among them on various law protections that are there for women against crime and injustices. The IQAC and the Gender Sensitization Cell create awareness among both male and female students towards their responsibility in creating a social environment free from gender bias violence against women. Despite its location in an academically backward district, the College provides supportive atmosphere for female students they participate in all academic and extracurricular activities in great number. 2.'Children's Community Library' provides facility of quality creative literature to the children of the neighbouring areas it also conducts cultural competitions for them.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://www.rncollegehajipur.in/#

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Raj Narain College, Hajipur was established with the Vision of providing quality and inclusive education specifically to the deprived and underprivileged youth of the educationally backward(UGC) semi urban areas. As such, the college makes sustained efforts to create opportunities and organize activities related to curricular, cocurricular and extracurricular aspects in order to ensure holistic development of students so that they meet the challenges of modern life. Specifically, the College takes utmost care to provide all support systems and security to female students in order to ensure their maximum participation in academic and other related activities on the Campus.

Provide the weblink of the institution

https://www.rncollegehajipur.in/

8.Future Plans of Actions for Next Academic Year

1. To start at least one Aid-0n/ Certificate course in each Department. 2. To provide one state-of-the-art smart classroom cum seminar hall on the Campus. 3. Establishment of Academic Council in each Department and at the College level for academic mentoring of the students. 4. To increase the frequency of organizing Seminars, Workshops and Invited Talks/ lectures. 5. To enhance seating and other facilities in the Central library. 6. To provide additional floor in the Girls Common room. 7. To start the process of Green Audit of the Campus with the objective of transforming it into a Green Campus. To request the University/ Education Department, Government of Bihar to spare the College Campus from being used for Lok Saba/ Assembly/ Panchayat elections, so that academic activities do not get disrupted.